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Rural Development Department, Government of Bihar

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960, Website:www.brlps.in

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Ref No: BRLPS / Proc / 195 / 17 / Vol III / 904

Date: 10.07.2024

INVITATION OF BID FOR SUPPLY OF COMPATIBLE PRINTER CARTRIDGES UNDER RATE CONTRACT

To

Dear Sirs,

Sub: RATES FOR SUPPLY OF COMPATIBLE CARTRIDGES UNDER RATE CONTRACT.

1. You are invited to submit your most competitive rate for supply of the following Items under rate contract:

Description of Items	Delivery period	Place of Delivery
Attached ANNEXURE-I (COMPATIBLE CARTRIDGES) Brands – ProDot / LapCare / Easy Fill / Lipi	Within 07 days from the date of issuance of Purchase Order	BRLPS Godown at Punaikchak / 3 rd floor, Vidyut Bhawan, Bailey Road, Patna.

2. Bihar Rural Livelihoods Promotion Society (BRLPS) has received financing from Government of Bihar & Government of India towards the cost of "NRLM" and BRLPS intends to apply part of the proceeds of this financing for eligible payments under the contract for which this invitation for bid is issued.

3. Important Dates and Times/Bid Document:

Issuance of bid document : 11.07.2024
Last Date & Time for Submission of Bids : 26.07.2024 till 40.00 PM
Date & time of Opening of bids : 26.07.2024 at 04:30 PM

Interested bidder may attend the opening of bid

4. **Qualification criteria**

- a) Having registration under GST. Signed & Stamped proof to be attached.
- b) Average Annual Turnover of Rs.10.0 lakh during the last three completed financial years (2019-20, 2020-21 & 2021-22). (Copy of financial statements/CA certificate should be attached).
- c) Having experience of supplying cartridges to government offices/banks/externally aided projects. Signed and stamped photocopy of at least one purchase order with completion certificate/any other document in support of completion should be attached.

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5. **Bid Price**

- a) **Only above-mentioned brands will be accepted.**
- b) Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
- c) All duties, taxes, freight, insurance, delivery charges and other levies payable by the contractor under the contract shall be included in the quoted price.
- d) **The rates quoted by the bidder shall be fixed for one year from the date of signing of contract/Issuance of Confirmation Letter. Purchase orders will be issued time to time based on requirement of BRLPS. The period of rate contract may be extended subject to mutual consent.**
- e) The Prices should be quoted in Indian Rupees only.
- f) Tax/es will be deducted at source, if applicable.
- g) **Evaluation will be made item-wise.**

6. **Submission of Bids:**

- a) A bidder shall submit only one bid in a sealed envelope.
- b) The bidder must mention full detail specification of the items quoted. Mere copying of the specifications mentioned by the purchaser or mentioning words like "complying"/"compliant" is not sufficient.
- c) Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.

7. **Validity of Bid**

Bid shall remain valid for a period not less than 120 days after the deadline date specified for submission.

8. **Evaluation of Bids**

The Purchaser will evaluate and compare the bids item-wise which are determined to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, technical specifications, and qualification criteria.
- (c) And have quoted lowest evaluated price for an item.

10. **Award of Contract**

The Purchaser will award the contract to the bidder (L1 bidder) whose bid has been determined to be substantially responsive as per the following provision and who in the assessment / judgment and sole discretion of the BRLPS has capability to execute the contract:

10.1 **Negotiation may be held among bidders on L1 rate.**

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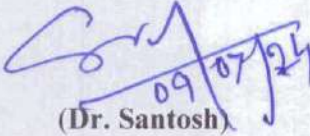
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- 10.2 If a bidder has quoted L1 rate for very few items, another bidder may be asked to supply the same on L1 rate.
 - 10.3 Notwithstanding the above, the Purchaser reserves the right to accept or reject any bids and to cancel the bidding process and reject part/all bids at any time prior to the award of contract without assigning any reason thereof and without any liability to BRLPS.
 - 10.4 **Bidder, who will be awarded the contract for supply, shall be required to furnish a performance security of Rs. 5,000.00 in the form of Bank DD in favor of Bihar Rural Livelihoods Promotion Society, payable at Patna. No interest will be payable on performance security.**
 - 10.5 If the supplier fails to supply the quoted item/s without any proper reason, the same will be purchased from the open market and the balance amount will be adjusted from the performance security/invoice.
 - 10.6 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the bid validity period. The terms of the accepted offer shall be incorporated in the purchase order.
 - 10.7 The purchaser will issue order/s for supply of items on as and when required basis. Supply is to be made within a week from the date of issuance of purchase order. Failure to supply within the prescribed time for 03 (three) consecutive purchase orders, BRLPS may decide to abort the contract with forfeiture of the performance security.
 - 10.8 In case, if a successful bidder fails or refuses to supply, the item may be purchased from another bidder on L1 rate and their performance security may be forfeited.
11. Supplier may submit bill for payment after completion of delivery against each purchase order. Payment shall be made within 30 days (excluding Saturday, Sunday and Holidays) upon submission of bill (in duplicate) and quantity verification of the supplied items.
 12. We look forward to receiving your valuable quote and thank you for your interest in this project.

Encl.:
Annexure I- Price Format


(Dr. Santosh)
Procurement Specialist

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Annexure-I Price format

Sl. No.	Make	Cartridge Number	Name of Printer	Quoted Cartridge Make	Unit Rate in Rs.	Transportation charges etc. in Rs.	GST in Rs.	Total quoted unit rate with transportation & GST in Rs.
1.	CANON	Canon 308	-					
2.	CANON	Canon 328	-					
3.	CANON	Canon 326	-					
4.	CANON	Canon 337	-					
5.	BROTHER	LJ Printer Cartridge TN B021	-					
6.	BROTHER	LJ Printer DR B021 (DRUM)	-					
7.	BROTHER	TN 263M	Brother HL -L 3270 DN color Printer					
8.	BROTHER	TN 263C						
9.	BROTHER	TN 263Y						
10.	BROTHER	TN 263BK						
11.	HP	CF 230XC	HP LJM 227sdn					
12.	HP	Laser 32A (CF232A)-drum						
13.	HP	202A (CF 500A) - black	HP M254dw					
14.	HP	202A (CF 501A) - cyan						
15.	HP	202A (CF 502A) - yellow						
16.	HP	202A (CF 503A) - magenta						
17.	HP	12A	1020/1005					
18.	HP	HP 201X (CF 400A) - black	HP Color LaserJet Pro M252dw					

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19.	HP	HP 201X (CF401A) - Cyan						
20.	HP	HP 201X (CF402A) - Yellow						
21.	HP	HP 201X (CF403A) - Magenta						
22.	SAMSUNG - 2876	MLT-D116L						
23.	SAMSUNG -2876	MLT-R116 (DRUM)						
24.	HP	HP 88 A	HP LJ ProM 202 DWP Printer/ HP Laserjet 226 Dn Printer/ HP LJ MFP 126 A Printer/ HP 1007 Printer					
25.	HP	CF 277A, 77A (black)	HP Laserjet pro MFP M 329 DN Printer					
26.	HP	HP 78A (CE 278A)	HP LaserJet Pro P1606dn					
27.		215A (Black)						
28.		215A (Yellow)						
29.	HP	215A (Magenta)	HP Pro M 183 FW Colour Printer					
30.		215A (Cyan)						
31.		230 A (Black)						
32.	HP	230 A (Yellow)	HP MFP 4303 Dw					
33.		230 A (Magenta)						
34.		230 A (Cyan)						
35.	HP	680 (Black)	Deskjet 3835 All in one					
36.		680 (Tricolor)						
37.	RICOH	1230 (black)						

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	MP 2000L2						
38.	RICOH MP- C2003SP	MP C2503 (black)	Ricoh SP 2003 Printer				
39.	RICOH MP- C2003SP	MP C2503 (cyan)					
40.	RICOH MP- C2003SP	MP C2503 (yellow)					
41.	RICOH MP- C2003SP	MP C2503 (magenta)					
42.	Ricoh 2001 Copier Machine	Ricoh 2501 cartridge					
43.	RICOH MP 2014	Ricoh Toner MP2014 HS					
44.	RICOH SP 202	F200					

Note: In case of discrepancy between unit price and total price, the unit price shall prevail.

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We agree to supply the above goods in accordance with the specifications for a contract price quoted against each item within the period specified in the Invitation for Bids.

Signature of Bidder.....
 Name
 Business Address:

Place:
 Date:.....

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